

SILVER FOX ENTERPRISES, LLC



Bridging the Gap

INVOICE

Date: 11/30/2022

Invoice # 333

To: **Town of Woodstock/EDC Housing Advisor**
31 The Green
Woodstock, VT 05091

Name		Service	Payment Terms	
Jill Davies EDC Housing Advisor		Woodstock EDC Housing Advisor	Due within 10 days	
Date	Hours	Description	Hourly Rate	Total
11/1 – 11/30/22	54.00	Applicant support – emails, status, forms, expectation setting (Callander, Abrams, Byrnes, O'Leary, Marshall)	\$40.00	\$2,160.00
		Create W-9 fillable form, signatures from Buss, Abrams and Callander		
		Create Grantee Invoice and identity Grantee payment process		
		Create databases (excel) to track Grantees for each program and steps completed		
		Create new web page mockups		
		EDC Meetings: Buss, Planning Commission, Davies, Meg Staloff, housing inquiries		
		Create financials and document accomplishments for grant process		
		Define and document Qualified Tenant reqs for self-employed, LLCs proof of employment		
Total Hours	54.00		Total Payment	\$2,160.00

Make all checks payable to Silver Fox Enterprises, LLC
Thank you for your business!

Silver Fox Enterprises, LLC
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